

## **CIRCULAR**

GOODLUCK VOCATIONAL AND TRAINING INSTITUTE (GVTI) is a registered private institute located at Nansana Katooke B, Wakiso district in Uganda. The institute has got professionally qualified instructors; it is being managed and administered by the Board of Directors, and supervised by the Ministry of Education and Sports through the BTVET department.

The institution is accredited to the Uganda Vocation qualification framework (UVQF) and the Uganda Business and Technical Examination Board (UBTEB). The examining bodies are UBTEB, and the Directorate of Industrial Training (DIT).

### **CERTIFICATE & DIPLOMA COURSES OFFERED:**

#### **1- COSMETOLOGY, HAIR DRESSING, BEAUTY THERAPY & SALOON MANAGEMENT**

**Cosmetology & Beauty therapy:** Students are taught how to provide personal care services that include caring for people's hair, skin, and nails. Students are given skills in hair dressing that include; plaiting, braiding, twisting, pencil braiding, straws, dreadlocks, weaving, barbering, hot combing; thermal hair straightening and styling. Students are trained in hair shampooing, skin care, and body massaging techniques; makeup, facials, and manicure/pedicures. The course duration is two years

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#### **2- TAILORING, FASHION & DESIGN**

**Tailoring, Fashion & Design:** Students learn the basics of tailoring which begins with selection of materials, taking measurements, how to work on different types of sewing machines. Then students are introduced to freehand garment cutting, sewing, designing, and embroidery. The course duration is two years

#### **4- MOTOR VEHICLE MECHANIC LEVEL 1& 2**

Students learn to observe workshop safety rules, regulations and procedures, produce and interpret basic engineering sketches and drawings, perform basic fitting and metal work, change and repair wheels and tyres, service transmission system, repair and maintain the mechanical hydraulic braking system, repair and maintain vehicle electrical system, install repair and maintain car accessories, repair and maintain pneumatic and auxiliary braking system, repair and maintain suspension system and chassis, repair and maintain steering system, as well as repair and maintain fuel systems. The course duration is three years

#### **5- WELDER LEVELS 1-3**

Students learn to observe health, safety and security measures in a workshop, perform basic arc welding, perform basic gas welding, carry out basic metal fabrication, perform basic entrepreneurship skills, perform advanced shielded gas welding, perform repair and maintenance welding, carry out moderate metallic fabrication, and perform advanced material testing. The course duration is two years

#### **6- METAL FABRICATOR LEVEL 1& 2**

Students will learn to test and heat treat materials, forge materials, produce foundry components and products, fit and maintain machines, fabricate components, and shape materials. The course duration is six months

#### **7-DRIVING**

Students will acquire driving skills and there after Good Luck will process them a driving permit. The driving course takes one month.

**The institute also offers other short-term courses and holiday packages ranging from two weeks, one month, two and three months depending on the student's needs. Such course range from bead making, craft making, Interior designing, soap making, candle making, knitting & sweater making among others.**

The institute provides 90% practical training, 10% theory, and attaches/allocates students to different industries and companies for industrial training to perfect their skills. Additionally, the

institute imparts other skills like Business skills, record keeping, communication and customer care as well as Financial Literacy skills to enable the graduates to manage their own businesses professionally, and others that may be employed to be best employees.

### **Certification**

Students are subjected to internal examinations from the Good Luck Vocational and Training Industrial Training (DIT), and Uganda Business and Technical Examinations Board (UBTEB) for the award of National Diploma and Certificates.

### **ADMISSION FEES:**

Registration ..... 10,000/= (payable once)  
Identity card ..... 20,000/= (Payable once)  
T-Shirts..... 25,000/= (Payable annually)  
Examination fees .... 150,000/= (payable annually or after six months depending on the course)

### **TUITION FEES PER TERM**

**Three months ----- 450,000/=**  
**Driving course-----800,000/= (This cost includes processing the driving permit)**

### **TRAINING MATERIALS.....Lump sum 150,000/= (payable per term)**

Training materials for other courses such as motor vehicle mechanics, Painter /decorator, welder, metal fabricator other additional costs include:

Over all coats (2 pairs) .....65000/= payable once a year  
Tool box.....  
Transport .....80,000/= (payable termly to visit various sites for training)

### **For boarding students;**

Accommodation 100,000/= per term  
Meals (Breakfast, Lunch & Supper 6000/= per day) .....540,000/- per term

N.B Other requirements for boarding students are indicated on the requirement sheet.

*Payments are made on a termly basis on the institution account* 01453655861789 at DFCU Bank – Ndeeba branch. Students are encouraged to pick Bank slips at the institute and return the school copies from the bank for filling.

### **MEDICATION**

GVTI will only provide first aid to any student who falls sick while at school. However, management will endeavor to inform the parent/guardian to take the student for further treatment or professional medical advice in case of serious sicknesses.

Thank you for choosing Good Luck Vocational and Training Institute (GVTI).

God bless you

***SIGNED: CHRISTINE KATABARWA SUUBI***

***EXECUTIVE DIRECTOR***